

Industry Reference Committee Review – Industry Expert Member Nomination Form

Name of Nominee: _____

Name of the IRC for which you are nominating to be a member: _____

The position on that IRC's structure for which you are nominating - your industry/sector expertise: _____

Please indicate which of the following apply to you:

☐ I would bring a national perspective for the industry sector

☐ I would bring a state/territory/regional perspective for the industry sector. If so, please indicate the specific state/territory/region:

In determining the membership of the IRC, the Committee is looking for individuals with extensive experience in and knowledge of their industry sector, with the capacity to proactively apply these attributes to the work of an IRC.

In particular, the AISC is interested in:

1. the level of **influence** you have in your current role and how you are perceived in relation to industry-wide issues. (note the boxes provide for up to 250 words)

2. your **capacity** to consider current and future directions/influences for your industry and to relate those factors to workforce development and skills needs

3. your **capability** to provide input directly, to seek input from others, and to represent a variety of circumstances in your industry

In addition to completing the above selection criteria, please include a copy of your CV which includes the names of two referees in your response email.

Note – In determining the structure for the IRC, the AISC will consider both the individual characteristics of nominees (as set out in their nomination) as well as the composition of the committee as a whole to ensure it is appropriate to the industry.

Privacy Consent Form - Publication of Industry Reference Committee Member Name

Industry Reference Committee Name: _____

Name of Industry Reference Committee Member: _____

☐ Individual/expertise position

OR

☐ Organisational position

Organisation representing: _____

Industry Reference Committees have a key role in the new training package development arrangements and represent the views of a range of industry stakeholders. As such, it is important for stakeholders to know who is representing their industry on their IRC. The Australian Industry and Skills Committee is therefore seeking to make IRC's membership information publicly available. Noting that, although your name would be available – the contact details made available by us on the website would be your Skills Service Organisations (SSOs).

☐ I consent to the publication of my name, employer/organisation, state and my position (if applicable) on the Industry Reference Committee specified above, on the Australian Industry and Skills Council (**'AISC'**) website and the Department of Education and Training's website.

From time to time the Department of Education and Training is contacted by government and training package development program stakeholders seeking industry insights or advice. (A recent example was the National Centre for Vocational Education Research (NCVER) and the Department of Education and Training wanting to invite relevant IRC members to an Apprenticeship Stakeholder Forum they are co-hosting on 25 October in Canberra). Given the potential impact of such policy discussions to the responsibilities of IRCs – and your industries intersection with the VET system more generally – the Department requests your permission to convey your direct contact details to key stakeholders for such purposes. In doing so, we are conscious of the impost such activities would have on your time, and will undertake to provide your details to such stakeholders in limited circumstances (for example, where there is a direct relevance between the request and the responsibilities of your IRC and where the policy issue is relevant to the VET sector).

☐ I consent to the distribution of my name, email address and my position (if applicable) on the Industry Reference Committee to government and training package development program stakeholders for the purpose of correspondence about industry event invitations and consultation exercises in relation to VET sector policy development.

Privacy Notice

The Department of Education and Training is bound by the *Privacy Act 1988 (Cth)* ('the **Act**') and the Australian Privacy Principles specified in Schedule 1 of the Act. The department will only use or disclose your personal information as specified in this form, or where a use or disclosure is authorised or required by law.

You are not required to provide your consent to the collection, use and disclosure of your personal information as described in this form. However, this will mean that the department will not be able to publish the name of the member of the Industry Reference Committee.

Please note, if the department publishes your name and/or image on the AISC website and/or department's website as described in this form, it will be available to the public (including on the world-wide web) and may be viewed by members of the public located in Australia and/or members of the public located overseas (**'Overseas Recipients'**). The department will have no control over who may view or use your name and/or image, after it is published on the internet.

By providing your consent, you agree and understand:

- that Australian Privacy Principle 8.1 will not apply if your personal information is viewed or used by an Overseas Recipient; and
- an Overseas Recipient will not be accountable under the Act and as a result, you will not be able to seek redress under the Act for any privacy breaches committed by the Overseas Recipient.

For information about the department's privacy policy, including information on how the department handles personal information, how you can access or correct personal information, or how to make a complaint, go to www.education.gov.au/privacy or request a copy of the privacy policy from privacy@education.gov.au.

Signed: _____

Name: _____

Preferred email address: _____

Date: _____